



# Town of Yountville

## Request for Exemption from Transient Occupancy Tax

The Town of Yountville Municipal Code provides for exemption from its Transient Occupancy Tax as follows:

**SECTION 3.16.040 EXEMPTIONS:** No tax shall be imposed upon:

- A. Any person ... as to which it is beyond the power of the Town to impose the Tax as provided in this chapter, and only when in the performance of official duties.
- B. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.
- C. No exemption shall be granted except upon a claim made at the time rent is collected and under penalty of perjury upon a form prescribed by the Finance Director/Treasurer. It is incumbent for the transient to provide the necessary proof of exemption. Exemption requires payments of rents to be made directly by other than the occupant of the hotel. Governments and governmental agencies are generally not exempt from taxation. A copy of eligible claims shall be submitted monthly at the same time as the required tax return reporting. (Ord. 112, 1978; Ord. 296-99)

**Please provide the Town with references to, or a copy of, specific state or federal laws that qualifies your request for exemption.**

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**FOR VERIFICATION:**

ORGANIZATION/AGENCY: 

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DATES OF OCCUPANCY: 

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 Check-in: 

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 Check-out: 

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HOTEL/INN 

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**ATTEST:** I declare under penalty of perjury that to the best of my knowledge that my claim for exemption from Yountville's TOT is true, correct and complete, made in good faith, and is in compliance with provisions of the Yountville Municipal Code.

REPRESENTATIVE SIGNATURE: 

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 Date: 

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ORGANIZATION/AGENCY: 

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**TOWN YOUNTVILLE:**

DISPOSITION OF REQUEST: 

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 Approved: 

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 Denied: 

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By: 

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 Title: 

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 Date: 

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**The Hotel/Inn operator may not grant an exemption without advance written approval from the Town.**